



APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age disability, marital or veteran status, sexual orientation, or any other legally protected status.

3735 Kimwell Drive Winston-Salem, NC 27103
336-760-0099 fax: 336-760-5880

www.keiger.com

GENERAL INFORMATION

Full name: _____

Address: _____

City: _____ State: _____ Zip code: _____

Phone Number(s): _____

Social Security No: _____

Wage/Salary Expectation: _____

On what date would you be available for work? _____

Are you available to work: Full Time Part Time Shift Work Temporary Overtime

Date of Application: _____

Position Applied For: _____

How did you learn about us? _____

Advertisement Friend

Employment Agency Relative

Other: _____ Walk-In

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No

Have you ever filed an application with us before? If yes, give date Yes No

Have you ever been employed with us before? If yes, give date Yes No

Are you currently employed? Yes No

May we contact your present employer? Yes No

Have you ever had any job-related training in the United States Military? Yes No

If yes, please describe: _____

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes No

(Proof of citizenship or immigration status will be required upon employment)

Have you been convicted of a felony within the last 7 years? Yes No

(Conviction will not necessarily disqualify an application from employment) If yes, please explain: _____

Are you currently on "Lay-off" status and subject to recall? Yes No

REFERENCES (Give three references who are not related to you and are not previous employers.)

1. Name: _____ Phone: _____

Address: _____

2. Name: _____ Phone: _____

Address: _____

3. Name: _____ Phone: _____

Address: _____

EDUCATION HISTORY

High School

Name:	Location:	Years completed:
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College University

Name:	Location:	Years completed:
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Continuing Education

Name:	Location:	Years completed:
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Describe any specialized training, apprenticeship, skills and extra-curricular activities:

Describe any degree/honors you have received:

State any additional information you feel may be helpful to us in considering your application:

EMPLOYMENT EXPERIENCE (Start with your present or last job.)

1. Employer:	Job Title:	Dates Employed:
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Address:	Supervisor:	Hourly Rate/Salary:
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Phone:	Reason for leaving:
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Work Performed:

2. Employer:	Job Title:	Dates Employed:
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Address:	Supervisor:	Hourly Rate/Salary:
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Phone:	Reason for leaving:
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Work Performed:

3. Employer:	Job Title:	Dates Employed:
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Address:	Supervisor:	Hourly Rate/Salary:
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Phone:	Reason for leaving:
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Work Performed:

(If you need additional space, please continue on a separate sheet of paper.)

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at this time.

I hereby acknowledge that any employment relationship with this Company is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of the Company.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date